1	Title of the Tender	:	Annual operation & routine maintenance services contract for Electrical installations with main electrical supply of 22 KV and plumbing services at their branch office situated at CCI Warehousing complex, Plot No. S-5, Sector – KWC, Kalamboli, Navi Mumbai – 410 218 (Maharashtra State)
2	Tender Ref. No.	:	CCI/ KLMB/Electrical & Plumbing/2025-26, dt.31.10.2025
3	Product Category	:	Electrical and Plumbing Equipments
4	Sub Category	:	Servicing to Electrical and Plumbing Installations and Equipments.
5	EMD	:	Rs. 50,000/-
6	Document Cost	:	NIL
7	Tender type	:	Service Contract
8	First announcement Date & Time	:	31.10.2025
9	Last Date & Time of Submission	:	17.11.2025 up to 15:00 hrs. i.e. 3:00 p.m
10	Pre Bid Meeting	:	11.11.2025at 2.30 PM
11	Opening Date & Time	:	17.11.2025 at 15:30 hrs i.e. 3:30 p.m
12	Work description	:	Annual operation & routine maintenance services contract for Electrical installations with main electrical supply of 22 KV and plumbing services
13	Pre-Qualification	:	i) Requisite EMD amount of Rs. 50,000/-.(MSE's registered firms shall enclose self-attested copy of registration for exemption of EMD for participating in tender, however, if work is allotted, then EMD has to be deposited. ii) Holding valid Electrical Contractor's License issued by appropriate authority. iii) Holding valid Electrical Supervisory License issued by appropriate authority. iv) PAN from Income Tax authority v) GST Reg. No. vi) ESI Reg. No. (Self attested copy to be attached) vii) PF Reg. No. (Self attested copy to be attached) viii) The firm should give Self- Certificate that they have not been blacklisted by any Central/State Govt. Agency in past three years. ix) Average annual financial turnover during the last three year ending 31st March of the previous financial years (i.e. FY 2022-23, 2023-24, 2024-25) having minimum 30% of estimate cost i.e. Rs. 2.0 lacs. The copy of certified certificate fromindependent chartered Accountant must be enclosed. x) Experience of having worked as Electrical Maintenance Contractor at High Tension Electrical incoming Power Supply in last Five years in any Office Building of *Government/PSU/Private organizations of repute.* The party/agency should have completed similar type of work during last five years ending 30.09.2025 should be either of the following : a) One work of Rs5.00 lakhs per annum or above OR *b)* Two works of Rs2.50 lakhs per annum each. OR *c)* Three works of Rs. 2.00 lakhs per annum each ***Please Note-*** *The copy of experience certificate should be from the agency/agencies for which the tenderer has provided the similar work i.e electrical maintenance services/work i.e. self-attested copy of work completion certificate must be enclosed.*

भारतीयकपासनिगमलिमिटेड

THE COTTON CORPORATION OF INDIA LTD.

(भारत सरकार का उपक्रम)

(A GOVERNMENT OF INDIA UNDERTAKING)

सी सी आय वेयर हाऊसिंग कॉम्प्लेक्स,प्लाट नं5 एस., सेक्टर –केडब्लू सी , कलंबोली, नवी मुंबई) 410218 -महाराष्ट्र राज्य (

दूरभाष्/PHONE/फैक्स/FAX:022-27420436/27424191 बेब साईट/website : cotcorp.org.in

ई/मेल-E-mail:kalamboli@cotcorp.com

प्रशासकीय एवं पंजीकृत कार्यालय:कपासभवन प्लॉट नं ए सेक्टर3.-10,सीबीडी बेलापुर ,नवी मुंबई) 400614 – महाराष्ट्रराज्य(

दूरभाष् /PHONE:27579217ग्राम/GRAM:COTCORPINDफैक्स/FAX:(022)27576030-9219-6069

ई-मेल/E-mail:headoffice@cotcorp.com वस्त्र मंत्रालय बेब साईट /Ministry of Textiles website : ministryoftextiles.gov.in

No. CCI/ KLMB/Electrical & Plumbing/2025-26, Dated 31.10.2025

निविदा सुचना

भारतीय कपास निगम लिमिटेड अपने सीसीआय वेयर हाऊसिंग काम्प्लेक्स नापित क्षेत्रफल ,5 एस.प्लाट नं, वर्ग मीटर 61750सेक्टर -नवी मुंबई ,कलंबोली ,केडब्लूसी–किलो वोल्ट के साथ विद्युत अधिष्ठापित उपकरणों एवं प्लम्बिंग के लिए वार्षिक आपरेशन एवं नियमित 22 में स्तिथ मुख्य विद्युतप्रवाह (महाराष्ट्र राज्य) 410218 रखरखाव सेवाओं सबंध मे कार्य देने हेतु इच्छुक प्रतिष्ठित और अनुभवी एजेंसियों /फर्म / व्यक्तियों से दो बोलियों प्रणाली में मोहरबंद निविदा आमंत्रित करता है।

क्र. संख्या	कार्य का ब्यौरा	रिक्त टेंडर दस्तावेज मुल्य (रूपये में)	बयाना राशि रूपये	कार्य आदेश जारी करने के बाद कार्य पूरा करने की तारिख
I	सीसीआय वेयर हाऊसिंग काम्प्लेक्स नापित क्षेत्रफल ,5 एस.प्लाट नं, वर्ग मीटर 61750 सेक्टर में स्तिथ मुख्य (महाराष्ट्र राज्य) 410218 -नवी मुंबई ,कलंबोली ,केडब्लूसी–किलो वोल्ट के साथ विद्युत अधिष्ठापित उपकरणों एवं प्लम्बिंग के लिए 22 विद्युतप्रवाह वार्षिकआपरेशन एवं नियमित रखरखाव सेवाओं सबंध मे ..	**बिना मुल्य**	**50,000/-**	**एक वर्ष (08.12.2025 से 07.12.2026)**

1. इच्छुक एजेंसी/ कंपनी लोकेशन भारतीय कपास निगम लिमिटेड, प्लाट नं ,5 एस.सेक्टर (महाराष्ट्र राज्य) 410218 -नवी मुंबई ,कलंबोली ,केडब्लूसी– में सोमवार से शुक्रवार कार्यालय समय में सुबह 10 बजे से शाम 5.30 बजे के बीच दि. **31.10.2025 से 17.11.2025** तक निगम के कार्यालय से सुचना देकर देख सकते है। कार्या. दुरध्वनी क्र. 09930761425/8169386573
2. निविदा के विस्तृत नियम एवं शर्तों के साथ एजेंसी / कंपनी अपना प्रस्ताव भारतीय कपास निगम लिमिटेड् के पक्ष मे किसी भी अनुसुचित बैंको में से तैयार बयाना राशी रूपये **50,000/-** (पचास हजार रुपये केवल) का डिमांड ड्राफ्ट/ पे-आर्डर /बैंकर चेक अथवा NEFT/RTGS ऑन लाइन द्वारा नीचे लिखे बैंक विवरण के अनुसार भुगतान कर सकते है तथा उसके भुगतान का विवरण जैसे UTR, बैंक का नाम तथा तिथि का उल्लेख टेन्डर फार्म में अवश्य करे।

Account Name	Cotton Corporation of India Ltd. ,	Account No.	27660500002954
Bank Name	Bank of Baroda, CBD Belapur	IFSC Code	BARB0BELAPU

अपेक्षित बिना बयाना राशी के साथ आपका प्रस्ताव स्वीकृत नही किया जायेगा। एमएसई रजिस्टर्ड पार्टियों को (self-attested) certificate की कॉपी लगाने पर टेंडर में भाग लेने के लिए बयाना राशि जमा करने की छूट दी जायेगी, परंतु अगर काम दिया जाता है, तो ईएमडी राशि जमा कराना होगा।

3. पूर्व बोली बैठक दि. **11.11.2025** अपराह्न **2:30** बजे प्लाट नं ,5 एस.सेक्टर (महाराष्ट्र राज्य) 410218 -नवी मुंबई ,कलंबोली ,केडब्लूसी– मे होगी
4. इच्छुक एजेंसी/ कंपनी अपनी मोहरबंद निविदा अपराह्न **3:00** बजे दि. **17.11.2025** को या इसके पूर्व निगम की चौथी मंजिल पर रखी गई निविदा पेटी (टेंडर बॉक्स) प्लाट नं ,5 एस.सेक्टर (महाराष्ट्र राज्य) 410218 -नवी मुंबई ,कलंबोली ,केडब्लूसी– मे डाल सकते है।
5. मोहरबंद निविदा निन्मानुसार भेजे :-

   लिफाफा "ए "– (तकनिकी बोलि -1 एवं बयाना राशी), लिफाफा "बी "– वित्तीय बोलि -2

   लिफाफा "सी"–लिफाफा "सी " में लिफाफा "ए " और "बी" दोनों होने चाहिए।

   प्रत्येक लिफाफे पर **"**सीसीआय वेयर हाऊसिंग काम्प्लेक्स नापित क्षेत्रफल ,5 एस.प्लाट नं, वर्ग मीटर 61750सेक्टर ,कलंबोली ,केडब्लूसी–नवी मुंबई 410218 -आपरेशन एवं नियमित रखरखाव किलो वोल्ट के साथ विद्युत अधिष्ठापित उपकरणों एवं प्लम्बिंग के लिए वार्षिक 22 में स्तिथ मुख्य विद्युतप्रवाह (महाराष्ट्र राज्य) सेवाओं सबंध मे **स्थित विद्यमान विद्युत अधिष्ठापन की वार्षिक रखरखाव और नियमित आपरेशन सेवाओं संबद्ध कार्य | "** लिफाफे पर अंकित करे एवं और लिफाफे की बायी तरफ निविदा कर्ता का पूरा पता होना चाहिए।
6. प्राप्त निविदा उसी दिन दि. **17.11.2025** को अपराह्न **3:30** बजे उपस्थित निविदा प्रतिनिधी के समक्ष खोले जायेंगे।

   निगम कोई निविदा स्वीकर या अस्वीकार (सभी निविदा अस्वीकार) करने का अपना अधिकार आरक्षित रखता है। तथापि निविदाकर्ता निगम से उनके निविदा की अस्वीकृत करने का कारण पुछ सकता है।

शाखा प्रबंधक

भारतीयकपासनिगमलिमिटेड
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(भारत सरकार का उपक्रम)
(A GOVERNMENT OF INDIA UNDERTAKING)
सी सी आय वेयर हाऊसिंग कॉम्प्लेक्स,प्लाट नं5 एस., सेक्टर –केडब्लू सी , कलंबोली, नवी मुंबई) 410218 -महाराष्ट्र राज्य (
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ई/मेल-E-mail:kalamboli@cotcorp.com
प्रशासकीय एवं पंजीकृत कार्यालय:कपासभवन प्लॉट नं ए सेक्टर3.-10,सीबीडी बेलापुर ,नवी मुंबई) 400614 – महाराष्ट्रराज्य(
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No. CCI/AMC & R.O – Elect. & Plumbing/2025-26/ Date : 31.10.2025

TENDER NOTICE

The Cotton Corporation of India Limited invites sealed tenders in two bid system from eligible & experienced agencies/firms for Annual operation & routine maintenance services contract for Electrical installations with main electrical supply of 22 KV and plumbing services at their branch office situated at CCI Warehousing complex, Plot No. S-5, Sector – KWC, Kalamboli, Navi Mumbai – 410 218 (Maharashtra State)

Sr. No	Particulars of the work	Blank Tender document Cost in Rs.	E. M. D in Rs.	Date of completion after Issuance of Work Order
I	Annual operation & routine maintenance services contract for Electrical installations with main electrical supply of 22 KV and plumbing services at their branch office situated at CCI Warehousing complex, Plot No. S-5, Sector – KWC, Kalamboli, Navi Mumbai – 410 218 (Maharashtra State)	**NIL**	**50,000/-**	**One Year (from 08.12.2025 to 07.12.2026)**

1. Interested party may visit the location during all office working days i.e. Monday to Friday between 10:00 a.m to 5:30 p.m **31.10.2025 to 17.11.2025** by intimation to The Cotton Corporation of India Ltd. , CCI Warehousing complex, Plot No. S-5, Sector – KWC, Kalamboli, Navi Mumbai – 410 218 (Maharashtra State) Office No. 09930761425/8169386573
2. **Earnest Money Deposit (EMD)amounting to Rs.50,000/- (Rupees Fifty Thousand Only) in the form of Crossed Demand Draft/Pay Order/Banker's Cheque drawn on any of the scheduled Banks in favour of THE COTTON CORPORATION OF INDIA LTD., payable at Mumbai must accompany the tender or payment shall be made through NEFT/RTGS online as per the bank details mentioned below and the details of payment like UTR, Bank name and date must be mentioned in the tender form.**

Account Name	Cotton Corporation of India Ltd. ,	Account No.	27660500002954
Bank Name	Bank of Baroda, CBD Belapur	IFSC Code	BARB0BELAPU

3. Any Tender not accompanied by the requisite Earnest Money, shall be summarily rejected. . MSE's registered firms shall enclose self-attested copy of registration for exemption of EMD for participating in tender, however, if work is allotted, then EMD has to be deposited.
4. **Pre Bid Meeting will be held on 11.11.2025 at** 2:30 **p.m venue at** CCI Warehousing complex, Plot No. S-5, Sector – KWC, Kalamboli, Navi Mumbai – 410 218 (Maharashtra State)
5. The interested agency/Firm may submit their sealed tenders in the Tender Box situated at The Cotton Corporation of India Ltd., CCI Warehousing complex, Plot No. S-5, Sector – KWC, Kalamboli, Navi Mumbai – 410 218 (Maharashtra State) up to **3:00 p.m on or before 17.11.2025.**
6. Sealed Tender documents may be submitted as under:
   Envelope A– (Technical bid-I with all enclosures and EMD), Envelope B - (Financial bid-II)

   Envelope C: Envelope "C" should contain both Envelope "A" & Envelope "B"

   Each envelope be subscribed as **"**Annual operation & routine maintenance services contract for Electrical installations with main electrical supply of 22 KV and plumbing services at their branch office situated at CCI Warehousing complex, Plot No. S-5, Sector – KWC, Kalamboli, Navi Mumbai – 410 218 (Maharashtra State) **",** and should bear the full address of tenderer at left side bottom of the envelope.
7. Tenders shall be opened on the same day i.e. on **17.11.2025 at 3.30 p.m**. in the presence of tenderers who may wish to remain present. Corporation reserves its right to accept or reject any tender (s). However, tenderer may seek the reasons for rejection of their tender from the Corporation.

Branch Manager (KLMB)

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ई-मेल/E-mail:headoffice@cotcorp.com वस्त्र मंत्रालय बेब साईट /Ministry of Textiles website : ministryoftextiles.gov.in

सूचना का अधिकार

आज़ादी का अमृत महोत्सव

TENDER DOCUMENT FOR

Annual operation & routine maintenance services contract for Electrical installations with main electrical supply of 22 KV and plumbing services at their branch office situated at CCI Warehousing complex, Plot No. S-5, Sector – KWC, Kalamboli, Navi Mumbai – 410 218 (Maharashtra State)

TECHNICAL BID- I

INDEX

Sr.No.	Particulars	Page No.
1	Submission of tender and Declaration	1
2	General Terms and Conditions of the Tender	2-3
3	Eligibility Criteria for Evaluation of Tender	4-5
4	Scope of Work	6-18
5	SELF DECLARATION FORM	19
6.	CHECK LIST OF SELF ATTESTED DOCUMENTS	20

Date: _____

To,
The Cotton Corporation of India Ltd.,
CCI Warehousing complex,
Plot No.S-5, Sector- KWC,
Kalamboli
Navi Mumbai- 410218

Sub: Submission of tender for **"**Annual operation & routine maintenance services contract for Electrical installations with main electrical supply of 22 KV and plumbing services at their branch office situated at CCI Warehousing complex, Plot No. S-5, Sector – KWC, Kalamboli, Navi Mumbai – 410 218 (Maharashtra State)" and DECLARATION

Dear Sir,

1 I/We have read and understood all the terms & conditions of the tender and other instructions and hereby undertake to abide by them.

2 I/We are enclosing herewith, Demand Draft/ Pay Order No./NEFT/RTGS _____ dtd. _____ in your favour, towards earnest money deposit of Rs. **50,000/-**

3 I/We have filled and signed each page of the tender documents and the same are enclosed here with.

Signature and seal of tenderer

Name

Capacity /authority to sign

Full address:

भारतीयकपासनिगमलिमिटेड
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प्रशासकीय एवं पंजीकृत कार्यालय:कपासभवन प्लॉट नं सेक्टर ए3.-10,सीबीडी बेलापुर ,नवी मुंबई) 400614 – महाराष्ट्रराज्य(
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ई-मेल/E-mail:headoffice@cotcorp.com वस्त्र् मंत्रालय बेब साईट /Ministry of Textiles website : ministryoftextiles.gov.in

GENERAL TERMS AND CONDITION OF THE TENDER

1. Party/ tenderer shall visit the site for inspection of electrical installations at CCI Warehousing complex, Plot No. S-5, Sector – KWC, Kalamboli, Navi Mumbai – 410 218 (Maharashtra State) before giving its bids, to avoid any confusion.
2. Evaluation of Technical Bid-I shall be as per elegibility criteria and Finacial Bid-II of the tenderer shall be opened only if it qualifies the Technical Bid-I .
3. The offer shall remain open for a period of **90** days from the last date of submission of tenders.
4. Earnest Money Deposit (EMD) amounting to **Rs. 50,000/-(Rupees Fifty Thousand Only)**in the form of Crossed Demand Draft/Pay Order/NEFT drawn on any nationalized/scheduled Banks in favour of The Cotton Corporation of India Ltd., payable at Mumbai must accompany the Technical Bid-I.
5. MSE's registered firms shall enclose self-attested copy of registration for exemption of EMD for participating in tender, however, if work is allotted, then EMD has to be deposited within 05 working days from date of award of work order. EMD of the successful bidder/tenderer shall be kept as interest free deposit for the said contract period and extention period, if any, as security deposit and will be returned after successful completion of the said period.
6. If the tenderer neglects or refuses for their rates quoted after submission of their tender to comply with the above conditions or any of them, the EMD already paid shall be forfeited. This is applicable in case of the party surrenders itself from their quoted rates and not ready to execute even if found eligible for award of work by the Corporation or back out from the work by keeping it incomplete.
7. No escalation shall be considered in the agreed rate during the contractual period under any circumstances and also the successful tenderer shall have to maintain the new installations if any, added during the currency of work order.
8. Complete work should be maintained as per the requirement meeting to the Indian electricity Act during the contractual period including extension period if any by the Corporation.
9. The agency shall have to raise their Monthly Bill after completion of one month period in the next 1st week of succeeding month. The Bill should be submitted along the attendance sheet of desired Employees deputed by the contractor, copy of PF and ESIC challans for previous month. The Corporation shall release the payment of work in Monthly Running Bills after the satisfactory completion of work within 45 days of receipt of invoice from the agency.
10. The applicable statutory deductions, such as Income Tax, GST TDS, and TDS surcharges, will be deducted from the bills at the prevailing rates as prescribed by the Income Tax Act 1961 and the GST Act 2017.
11. The successful tenderer shall have to keep all the necessary tools, calibrated testing meters, safety gloze, scaffolding, required/necessary safety equipments/instruments if any, etc to maintain the electrical installations.
12. Period of Contract: The tenure of the contract will be initially for a period of 1 year & may be renewed further at the discretion of the Corporation on the same terms and condition, for maximum 2 renewals of 12 months each. In case it is not renewed, it shall automatically stand terminated at the end of contract period.
13. For any damage or injury to any third party, contractor's staff or labour is the sole responsibility of the contractor and the Corporation is not responsible for any payment of compensation. The contractor is fully responsible of all such risks and compensation.
14. Incidental expenses if any during exigencies or during sanction of increased maximum demand (MD) or during changes of required remedies if any and during monsoon period will have to be paid by the contractor. The contractor should take into account these expenses before submitting his bid.
15. Damage of any kind in the premises due to negligence etc. will be deducted from your bill as assessed by the Corporation.

16. (i) If the agency continously fails to repair/maintain the electrical installations, Deputation of desired Employees daily/monthly during contractual period, then Corporation has reserve the right without any prejudice to deduct the amount from their monthly bill, the services of the agency will be libale for termination including forfiture of EMD.

(ii) Agency shall submit their bills for purchase of consumable materials such as HSD Oil, Coolant, Distilled water, cotton waster,deisel lubricant oil etc. whenever such materials are brought to site

(iii) Delay in correcting fault/work beyond 24 hours will attract penalty at the rate of 5% of the monthly quoted rate/per event/ day of delay thereafter.

(iv) If the agency continously fails to repair/maintain the electrical installations in spite of penalizing in three occasions then the services of the agency will be terminated without further notice and EMD will be forfeited.

16 <u>MANDATORY:</u>

i) The Successful agency/firm shall have their coordinating office in Mumbai/Navi Mumbai (including Panvel Municipal, JNPT, Uran and Taloja)/Thane region.

ii) Holding valid Electrical Contractor's License issued by appropriate authority. The license must be valid throughout the concurrency of the contractual period.

iii) Holding valid Electrical Supervisory License issued by appropriate authority.

iv) PAN from Income Tax Authority, ESI &PF Registration No., and GST registration No.

v) Experience of having worked as Electrical Maintenance Contractor at High Tension Electrical incoming Power Supply in last Five years in any Office Building of Government/PSU/Private organizations of repute

vi) Agency shall possess all required and essential tools and tackles for attending the electrical works in Kapas Bhavan.

17. In case of any dispute or difference arising out of or in relation to this work, same shall be governed by The Arbitration & Conciliation Act 1996 (Further any ammendment if any shall also be applicable) . An Arbitrator (other than an employee of the Corporation) to be appointed by the Competent Authority of The Cotton Corporation of India Ltd., whose decision shall be final and binding upon the parties.

18. The legal jurisdiction for the purposes of this sale shall always be at Navi Mumbai.

Signature and seal of tenderer

Name

Capacity /authority to sign

Full address:

ELIGIBILITY CRITERIA FOR EVALUATION OF TENDER

1. Name of the Agency /Firms/Individual M/s.	
Official Address	
City	
PIN	
Tel.No.	(O) (R)
Mobile No.	
E-Mail.	
2a. Earnest Money Deposit Amount & their details	Rs. 50,000/- (Rupees Fifty Thousand only) in favor of The Cotton Corporation of India Ltd payable at Mumbai is enclosed.
Drawn on	
Vide DD/PO No./NEFT	
2b.MSE's registration (copy of registration must be enclosed)	MSEs Registration no.
3. Registration for Electrical contractor Licenses with State/PWD Electrical authority	Electrical Contractor License No. _____ (Self-attested copy must be attached)
4.Electrical Supervisory License state PWD.	Electrical Supervisory License No. _____ (Self attested copy must be attached)
5. Income tax Authority Permanent Account Number	PAN No._____ (Self attested copy must be attached)
6.GST number	GST no._____ (Self attested copy must be attached)
7. PF Registration Number	PF Registration No._____ (Self attested copy must be attached)
8. ESI Registration Number	ESI Registration No._____ (Self attested copy must be attached)
9.The firm should give Self- Certificate that they have not been blacklisted by any Central/State Govt. Agency in past three years.	Self certificate Letter No and date. _____ Authorized Name & Signatory _____
10.Average annual financial turnover during the last three year ending 31st March of the previous financial years (i.e. FY 2022-23, 2023-24, 2024-25) having minimum 30% of estimate cost i.e. Rs. 2.0 lacs .The copy of certified certificate from independent chartered Accountant must be enclosed.	

Financial Year	2022-23	2023-24	2024-25
Annual turnover Amount in Rs (Lakhs)			
Annual profit Amount in Rs (Lakhs)			
Annual Average turnover in Rs. (Lakhs)			

11 Experience of having worked as Electrical Maintenance Contractor at High Tension Electrical incoming Power Supply in last Five years in any Office Building of Government/PSU/Private organizations of repute. The party/agency should have completed similar type of work during last five years ending 31.09.2025 should be either of the following : One work of Rs 5.00 lacs per annum or above OR Two works of Rs 2.50 lacs per annum each. OR Three works of Rs.2.00 lacs per annum each **Please Note- The copy of experience certificate should be from the agency/agencies for which the tenderer has provided the similar work i.e electrical maintenance services/work i.e. self-attested copy of work completion certificate must be enclosed.**	**I.** Name of the Agency: _____ Address of Work & Location :_____ Date of award of work: _____ Value of Work done: Rs._____ Date of completion: _____ **II.** Name of the Agency: _____ Address of Work & Location :_____ Date of award of work: _____ Value of Work done: Rs._____ Date of completion: _____ **III.** Name of the Agency: _____ Address of Work & Location :_____ Date of award of work: _____ Value of Work done: Rs._____ e. Date of completion: _____._____ **<u>Please Note-</u>** The self attested copies of completion certificate issued by the agency/agencies should be attached in confirmation of above experience.

Signature and seal of tenderer
Name
Capacity /authority to sign
Full address:

भारतीय कपास निगम लिमिटेड
THE COTTON CORPORATION OF INDIA LTD.
(भारत सरकार का उपक्रम)
(A GOVERNMENT OF INDIA UNDERTAKING)
सी सी आय वेयर हाऊसिंग कॉम्प्लेक्स,प्लाट नं5 एस., सेक्टर –केडब्लू सी , कलंबोली, नवी मुंबई) 410218 -महाराष्ट्र राज्य (
दूरभाष्/PHONE/फैक्स/FAX:022-27420436/27424191 बेब साईट/website : cotcorp.org.in
ई/मेल-E-mail:kalamboli@cotcorp.com
प्रशासकीय एवं पूंजीकृत कार्यालय:कपासभवन प्लॉट नं ए सेक्टर3.-10,सीबीडी बेलापुर ,नवी मुंबई) 400614 – महाराष्ट्रराज्य(
दूरभाष् /PHONE:27579217ग्राम/GRAM:COTCORPINDफैक्स/FAX:(022)27576030-9219-6069
ई-मेल/E-mail:headoffice@cotcorp.com वस्त्र् मंत्रालय बेब साईट /Ministry of Textiles website : ministryoftextiles.gov.in

SCOPE OF THE WORK

1. The Contractor shall arrange to execute operation and maintenance services only through qualified electricians who are permitted to work on electrical installations by appropriate competent authority and as per IE rules 1956. The contractor shall not be allowed to sublet the contract.

2. A full-time supervision by the person at site is compulsory during any maintenance services, which shall strictly comply with relevant I.E., rules.

3. The Contractor shall provide proper safety shoes and other safety gadgets like hand/safety gloves, raincoats etc., for the service provider engaged by them during Operation and maintenance services at site.

4. The day-to-day operation of the D.G. Set is under the scope of the contract. Diesel/Other consumables would be supplied by CCI.

5. All Electrical utilities meant for Client's use shall be maintained in good condition so as to ensure interruption-free operation all the time.

6. Supervisor / Operator posted at Substation shall keep daily records of KWH / KVA /KVARH / PF / Voltage / Current of incomer HT panel as well as the LT panels in the sub-station, including water supply pumps operation log-book in the Log Sheet in Substation. Separate records of Sub Meters provided shall be maintained, including the records of D.G. operation in separate Log Book. Maintenance of battery charger and batteries for D.G. shall be carried out and expenditure towards which shall be borne by CCI. Log book of DG Set operation and fuel consumption shall be maintained bythe contractor. Energy meters are installed at in let out warehouses. Recording of tenant-wise energy meter reading on the last day of every month and submission to Administrative Office Kalamboli is under the scope of the contract. Similarly, replacement of energy meters (to be supplied by CCI as and when required) is also under the scope of the contract. Plumber shall maintain log of water readings on daily basis and water consumption of tenants in warehouses as well.

7. The contractor shall also provide necessary first aid box, screws, batten clips, fuse wire, insulation tape, ferules, rubber packing, gland dori and cotton waste etc., required for the repair works within the quoted rates. However, materials like switches plugs, bulbs, tubes, chokes and other electrical accessories shall be supplied by CCI as per requirement. For other unforeseen items the same shall be paid as per the make of the materials and their company's price list. No overheads will be admissible onprocurement cost as prices are being decided from list price without considering any discount. The materials to be used on the works must be conforming to relevant BIS/s specification wherever applicable. However, before using any new material in the work, the same shall have to be got approved from the CCI's officials.

8. Transformer oil filtration once in a year including transformer oil top-up, change of breather or silica gel as when required, breaker servicing once in a year, earth pit testing, earth resistance as per IEC rules/standards should be the part of this contract. The actual expenses will be reimbursed to the contractor as per bill of contractor. The contractor shall take prior approval from the corporation in advance.

9. The wire man/electrician/plumber shall also attend to any other electrical repair/preventive maintenance job as may be felt necessary by CCI.

10. The contractor shall make his own arrangements to provide alternative supervisor/electricians/wire man/pump operator/plumber on the day when regular staff is absent.

11. All types of electrical maintenance work shall be carried out by the electricians on duty. Following are some of the common types of defects requiring rectifications.

a. Repairs and replacement of switches, sockets, control accessories, lamp shades, wires and required electrical accessories in the CCI Premises.
b. Repairing/Replacement/Fixing of light fittings, ceiling and pedestal fans exhaust fans, switches distribution boards, street and compound lights. Replacement of main switches, regulator, chokes, starters, tubes, distribution boards, control switches, socket outlets, holders, motor starters, parts, etc. in the premises.
c. Detection of faults in tube light fittings, other light fittings, fans exhaust fans/pedestal fans, regulators, main panel, other panels including rising mains DB's, MCB's, MCCB's, RCCB's, ELCB's, Capacitors etc. Detection of faults in all types of wiring such as CTS, surface conduit, cables, etc. and rectifying them by removing the defective wiring as required. In concealed circuit system of wiring where old conduits are damaged rewiring shall be carried out either through surface conduits or wiring as directed under cables fault and its repairs. Termination/glanding of power cables includingjoint making will be included in contractor's scope.
d. Repairs to Mercury/Sodium Vapour/Halogen fittings/LED Lights / High mast lighting mounted on the building/poles including replacement of MV / Sodium / Halogen lamps, accessories and repairs of cables.
e. Periodical Testing of electrical installations like HT switchgears / circuit breakers, Transformers, HT/LT busduct, Transformer Oil & its filtration, overhauling of circuit breakers etc. by engaging specialist agencies as per the instructions from Electrical Engineer of the CCI. Prior approval shall be obtained before undertaking such works.
f. Watering of all the Earth pits on 15 days for trouble-free operation of the entire electrical installationincluding the computer / networking systems. Earth resistance to be measured quarterly in the presence of CCI's Engineer in Charge in single mode. The job includes cleaning of switch boards, fans, lights etc.

12. The contractor will provide experienced staff/workers. In the eventuality of a breakdown in the power system. He should endeavor to restore supply in the shortest possible time, do liaison work with Electricity Department, as and when required. No additional payment will be made separately for such an eventuality except for materials which may be used.

13. Repairing of fault in U/G cables including digging of earth and refilling of earth is to be arranged by the contractor. However, any material etc. needed will be provided by CCI.

14. All complaints shall be attended to immediately on receipt of complaints/information. If, however, a complaint remains unattended merely due to negligence of contractor's staff, the same shall be got done through a different agency at contractors cost and recovered from his bill.
15. It will be the responsibility of Contractor to liaise with electricity supply agency and other specialist agencies, whose services may be essential and required for the smooth operation/maintenance of equipment installed. Cost, if any, on account of such services shall be borne by CCI, provided such services are warranted not because of faulty workmanship or defective equipments, which otherwise shall be borne by Contractor.
16. It is responsibility of Contractor to provide necessary tools / tackles including safety gadgets and consumable like PVC tapes, fuse wires free of cost to his workmen.

17. The work also includes operation of pumps (including Firefighting pumps/valves) and cleaning of water tanks of administrative building/ administrative blocks/ official & godown toilets half yearly.The Fire-Fighting electrical and diesel pumps shall be tested and operated every week in coordination with Fire-Fighting AMC contractor representatives (pump room no.1 & 2).

18. The contractor has to attend emergency complaints/other breakdowns as and when required during the contract period to ensure smooth functioning and availability of power supply and no extra charges for labour, etc. shall be paid for the same. The contractor should submit the report along with cost estimates to the Corporation; no extra charges will be paid for the same. The cost estimate for the repairs/replacement shall have to be submitted as and when required and no extra charges shall be paid.

19. Blowing out the dust from all motors, cables, panels, equipments etc. checking terminal connections for panels lighting fixtures etc.

20. Contractor shall also maintain the power supply to the tenants and DG set installed or load increase if any, by the tenant has to be reported immediately to the Corporation. If tenant does so the DG Liaoning and NOC has to obtain by the contractor from the authorities in co-ordination with tenants.

21. The Contractor shall have to carry out the maintenance of Pump sets etc. as mentioned hereunder:

1. Scope

1.1 The job includes monthly servicing of water supply pumps like oiling, greasing, cleaning, replacement of worn-out gland packing, tightening of loose parts, checking of bearing temperature, replacement of worn-out rubber bushes, cleaning of starter and switch contacts, oiling / greasing of the moving parts of switch and starters, testing overload, minor repairs and call back services. As a whole the contractor has to maintain all pump sets in good running condition. The contractor shall supply rubber packing / gland dori as per requirement at his own cost.

1.2 The Scope of work subject to prior approval from the Corporation:

Replacement of wheel valve, non-return valve and foot valve, whole pump set, bearing, pipeline, additional electrical / piping / mechanical works, repairs / rewinding of pump motor, replacement of pump bushes, impellers, shaft, shaft keys, motor fan, replacement of unserviceable switch and starter parts like over load contacts, solenoid coil, timer, fuses,. These items not covered under maintenance contract charges and it shall be attended with prior approval from the corporation.

22. The Contractor shall have to carry out the Operation & Operational Maintenance of Diesel Generator Set of 10 KVA installed at administrative block as under

Scope of work

a) Regular cleaning /dusting of DG set. Keeping the DG set area properly clean. The contractor is not allowed to handle the engine for maintenance purposes, but shall clean & brush the parts externally only.
b) It will *be* the duty of the staff of the contractor to operate DG Set immediately after the electricity supply is disrupted or as directed by CCI officials.
c) Regular checking of DG Set batteries, water coolant level, oil level etc.
d) Regular checking of earth connections continuity.
e) Regular tightening of neutral connections.
f) Maintaining log book of the DG set/diesel consumption with all the required data on daily basis. The printed log book for the purpose shall be supplied by CCI as per requirement.
g) All expenses in respect of fuel, spares, lubricants, servicing & other material shall be borne by CCI.
h) Providing necessary assistance in case of regular servicing if needed.

23. The Contractor shall have to carry out the Plumbing & other related work as under –

Scope of work

The rate quoted shall be for the maintenance of internal and external plumbing works and shall include the following:

a) The supply of minor materials, labour and deputing required number of experienced labourers with tools etc. for rectification of all complaints pertaining to work Stopping leakage in various sanitary and plumbing pipes, etc.
b) Repairing and rectifying all internal and external plumbing, sanitary water supply.
c) Also taking water meter readings and maintaining the log book.
d) Clearing of toilets, wash basins, etc. once in three months and immediately when the same are choked up.
e) Removal of plant growth and pouring acid in external and common area near by Pump Rooms, Electrical panel room and pipeline/toilets as soon as the same is noticed without any extra cost etc. complete.
f) Liasoning with CIDCO for all the works related to water supply and sanitary works as and when required.
g) The minor material shall mean jute, washers, screws, zinc white and white cement.
h) Under any circumstances, charges for scaffolding, centering, shuttering, jhulla, curing will not be paid for any work. It is to be included in monthly lump-sum charges.
i) The replacement shall be done only on written permission of CCI.
j) In the case of dispute, if any, regarding need of replacement of a particular item, the decision of CCI shall be final.
k) For emergency works, and odd hour jobs, no extra payment will be made.

Note: Any item, fixture fitting which is needed to be replaced shall be arranged /paid, subject to prior approval from CCI.

24. The Contractor shall have to carry out the following work also:

(A) Broad Works to be carried out daily

a) Round the clock operation and operational maintenance of 1 x 315 KVA, 22 KV/433 volt sub- station control room, distribution room and all control panels, 1 x 150 KVAR capacitor panel, cable network, pump station for water supply, tube wells, street lights, internal electrification of entire Campus. Checking of mechanical/electrical faults,

b) Operations/preventive maintenance of above items and any other new items/installation/equipments etc. installed during the contractual period.

c) Checking of sub-station, electrical panels, water supply pumps, pump station panels, with relays and instrumentation (such as CDG 31/61, U/V auxiliary, metering RPF etc. Maintaining log books supplied by the Institute for all sub-stations, and record the reading. Complaint registers will also be supplied by CCI for recording day to day complaints and to attend the same.

d) Operation/Maintenance of ventilation exhaust fans installed in the sub-station and other areas.

e) Cleaning dusting of L.T. panels board. Water supply pumps, generator and all electrical machinery installed in the sub-station and pump station.

f) Checking for over-heating/abnormalities of bearing terminals, connections, cable of all motors,pumps and panel etc.

g) Checking for overheating/sparking other abnormalities of resistance type starters and carbon bushes of commutator motors.

h) Maintenance of record of running hours of generator and water supply pumps.

i) Attending alarms, resetting and removing faults for smooth power supply.

(B) WEEKLY

a) Checking and testing of HT/LT panels, ACB/MCCB and all electrical panels feeder pillar and electrical equipments at sub-station for oil leakages, insulation, contacts settings, resetting, metering, overheating, tightening etc.

b) Cleaning of HT/LT panel equipment and generator and pump station panel equipments.

c) Checking of coupling/rubber bushes of water supply pumps.

d) Checking of pump glands for leakage.

e) Checking of leakage and operation of all valves installed in water supply system.

f) Checking of all distribution boards at building complex.

g) Cleaning of sub-station as a whole for hygiene condition.

(C) MONTHLY

a) Blowing out the dust of all motors, cables, panels and all electrical equipments etc.

b) Checking of all safety control operation and also the set points of all controls such as overload relays, CT coils, power factor systems, capacitor banks, batteries and single- phase presenters.

c) Checking and cleaning of water pumps.

d) Oiling and greasing of water supply pumps and exhaust fans and all motors and fansinstalled in the substation

e) Checking and operation of all indicting lights/volt meters/ampere meters and alarmsystem.

f) Checking for oil leakages, relays, marshalling box, cable boxes, joints and cleaning of 315 KVA transformer installed in the substation etc.

(D) WATER SUPPLY/DISTRIBUTION

a. Pumping water, ensure smooth and uninterrupted water supply round the clock.

b. Remove promptly all the defects that may be noticed from time to time.

c. Keep the water supply and distribution system in good condition.

NOTE : A register will be maintained by the contractor indicating date of execution of above indicated work.

LIST OF INSTALLATIONS

Following installation/components have to be attended for operation and maintenance:

1. TRANSFORMER 22 KV/433V/315 KVA
2. L.T. Panel including all feeders and components in the premises.
3. Distribution boards and starters.
4. Flameproof lighting including control gears and rotary switches.
5. Administrative building, watch and ward building, security cabin and toilet block wiring and lighting switches and sockets and all the fans etc.
6. Cabling junction box and cable terminations etc.
7. All the pumps and fire fighting installation in Pump Room No.1 and 2 electrical related works. All the installation connected to electrical system. All the installation connected to fire fighting system.
8. Out door lighting including High Masts and indoors compartment lighting.
9. Electrical Power supply and connection to lift installations.All other installations, installed with in contractual period.

List of other Installations –

Sr. No.	Equipment	Qty.	Technical Details
1.01	HT Sub Station, Four poll Structure, GOD,DO with metering Kiosk /CT/PT Units	01 No.	22000 Volts
1.02	315 KVA Transformer	01 No.	22000/433 Volts
1.03	Incoming Panel (ACB and MCCB)	01 No.	1000 Amps
1.04	Distribution Ware House Panel (MCCB and SFU)	02 Nos.	600Amps
1.05	Distribution Fire Fighting Panel (MCCB and SFU)	01 No.	600Amps
1.06	Distribution Fire Fighting Panel (MCCB and SFU)	01 No.	400Amps
1.07	Distribution Street Light Panel(MCCB and SFU)	01 No.	250Amps
1.08	Flameproof Luminaries	96 Nos.	125Watts HPMV
1.09	Flameproof Exhaust Fan	20 Nos.	600 Watts
1.10	Flameproof Luminaries	166 Nos.	250Watts HPMV
1.11	Flameproof Exhaust Fan	40 Nos.	300 Watts
1.12	Flameproof Rotary Switch	64 Nos.	20 Amps
1.13	Flameproof Male-Female Socket	66 Nos.	25 Amps
1.14	Flameproof Feeder Pillar	04 Nos.	250 Amps
1.15	Flameproof Junction Box	25 Nos.	32 Amps
1.16	High Most HPSV Luminaries	08 Nos.	400Watts HPSV
1.17	Out Door Bracket Light	35 Nos.	150Watts HPSV
1.18	Out Door Bracket Light	02 Nos.	250Watts HPSV
1.19	Out Door Dome Light	04 Nos.	75 Watts HPSV
1.20	Out Door Street Light	19 Nos.	150 Watts HPSV/LED
1.21	Out Door Street Light	05 Nos.	250 Watts HPSV
1.22	Tube Light	81 Nos.	40 Watts
1.23	Ceiling Fan	22 Nos.	80 Watts
1.24	Water Cooler Cum Purifier	01 No.	1200 Watts
1.25	Window AC Unit	01 No.	1800 Watts
1.26	Water Pumps	02 Nos.	3700 Watts
1.27	Tullu Pumps	01 No.	500 Watts
1.28	Cargo Lift	02 Nos.	17000 Watts
1.29	Computers with Printers	04 Nos.	250 Watts
1.30	**Fire Fighting System No. 1**		
	A) Jacky Pump	01 No.	11000 Watts
	B) Main Pump	01 No.	65000 Watts
	C) Diesel Operated Engine	01 No.	65 BHP
1.31	**Fire Fighting System No. 2**		
	A) Jacky Pump	02 Nos.	15000 Watts
	B) Main Pump	01 No.	72000 Watts
	C) Main Pump	01 No.	96000 Watts
	D) Diesel Operated Engines	02 Nos.	115 BHP

All other installations that shall be installed within contractual period. The above list is illustrative only and not exhaustive. The party will have to maintain all the electrical items installed in the warehousing complex of the Corporation. Further, the interested party / tenderer should visit the site before submitting its bid / tender for better understanding of the scope of work and to avoid confusion at later stage with respect to the tender.

The Scope of work involved in general area is as under :

A) HUT SUB-STN & LT DISTRIBUTION

1. Ensuring proper oil level and temperature of the transformer.
2. Cleaning of the bushing, insulators once in every three months.
3. Cleaning/Servicing of the complete substation.
4. Ensuring the proper functioning of the capacitors installed.
5. Recording readings of the energy meters along with established power factor and ensuring power factor of 0.9.
6. Ensuring proper connection/termination of various distribution cables in switchgears, Junction boxes, control gears etc.
7. Testing and recording the earth resistance, dielectric strength of oil insulation resistance as suggested in Indian Electricity Acts and Rules or as required by local electricity supplying Authority once in a year.
8. Intimating the MSEB about the fault in MSEB side and co-ordinating with MSEDCL for restoration of power supply.
9. Replacement of transformer or any other accessories if required complete with intimation to MSEDCL as well as obtaining approval for re-commissioning from concerned authority.
10. Rendering assistance in MSEB/CCI for releasing power connection to occupants or the connections inthe name of Corporation.
11. Agency shall attend the inspection of Electrical Inspector and submit the requisite documents as required.

B) EXTERNAL AREA LIGHTING:

a. Agency shall switch ON & OFF of the area garden lighting at predetermined time given by office in charge.
b. Lighting fixtures are to be cleaned once in every three months and records are to be maintained.
c. Inspection of cable termination, connection etc. In terminal boxes, junction boxes, control panels etc. are to be carried out regularly.
d. Agency shall ensure equal distribution of electrical load on all 3 phases.

C) WATER & FIRE PUMPING MACHINERY:

a) Agency shall ensure proper power supply to the water pumping machinery.
b) The agency shall arrange to get the mechanical servicing of Diesel operated water pumps as required and necessary for smooth functioning. The payment towards mechanical servicing as well as spares/consumable of these pumps shall be paid on basis of Bill/Invoice and as per clause D(i)
c) Agency shall ensure that the operation of the pumping machinery and should switch on the capacitor whenever the pump motor set is in operation.
d) Agency shall take care of the electrical fixtures in the pumping rooms.

(D) OTHER WORK:

i. Agency shall arrange for replacement of damaged/fused accessories or carry out the repairs as per the instructions of officer incharge. The accessories generally required are to be procured by agency for which the agency shall be paid on actual basis on production of bills.
ii. Agency shall maintain the record of issue material and used material properly and same shall be submitted to the office every week for verification.
iii. Replacement/repair carried out shall be recorded and records are to be maintained properly and submitted to officer incharge every week for verification.
iv. Ensuring the proper functioning of dewatering pump installed in sumps and carrying out operations as and when required.
v. Releasing of electrical connection to various commercial/offices or any other premises as per the instruction of officer incharge.
vi. Recording of energy consumption of officers on concourse area as per the direction of Officer incharge. In case of non-working/faulty meter the intimation of the same are to be given to the office immediately.
vii. Ensuring that the proper functioning of common passage lighting/staircase lighting/common toilet/service core area.
viii. Anticorrosive to treatment to street light poles, brackets light fixtures etc, or other installations shall be intimated alongwith estimate so that the corporation can execute the work through the contractor.
ix. Any under ground breakages of electrical cable shall be intimated and necessary immediate action to restore the electrical power supply including required jointing kits etc. shall be taken care. The bill invoice for the said work shall be giving as per clause D(i)
x. The contractor will have to maintain all the installation neat, clean and in healthy conditions. No electrical, wire cable, fittings and conduit pipes shall remain in loose and hanging positions anywhere i.e. on wall, on panels, pillers. He shall also ensure that all the covers and handles of panels, feeder pillers, Bus Bars, DB's & SB,s are intact and properly screwed / closed. The sock treatments charts, danger plates and identification making of panels/boards should be maintained properly.
xi. In case it is proved / established at any stage that the cause of electrical failure / cause of fire / cause of electrical accident has taken place due to bad/ poor maintenance carried out by the contractor or due to carelessness of his staff than the cost of damage will be recovered from the monthly bill or security deposit.

xii. The service can be provided during our normal working days and hours as mentioned above at tender notice. The contractor shall also arrange to provide the service on Sundays and other holidays in case of emergency and in cases where the nature of work described the normal functioning of office.

xiii. All breakdown calls/complaints received during normal working hours should be attended to as early as possible. No complaints should be left unattended and not be postponed to next day.

(E) WORKS INVOLVED IN GENERAL AREAS AS UNDER:

LT PANELS MCB/DB DISTRIBUTION & SWITCH BOARDS and general terms

a) Cleaning the complete L.T. panel, MCB DB & switch boards.
b) Ensuring the proper functioning of the switch gears installed.
c) Recording reading of the energy meters of various occupants and connections in the name of Corporation.
d) Ensuring proper connection/termination of various distribution cables in switchgears, junction boxes, control gears etc.
e) Testing and recording the earth resistance, as suggested in Indian Electricity Acts & Rules or as required by local electricity supplying Authority once in a year.
f) Intimation to MSEDCL about the fault in MSEB side and coordinating with MSEDCL for restoration of power supply.
g) Contractor should intimate the corporation about the load consumed by the occupants/tenants and increase if any in load must be intimated and if required for increase in load, sanction for the same has to be taken by contractor, Govt. fees will be paid on production of reciepts and incedental expenses have to be bourne by the contractor.
h) Contractor has to maintain the power factor of the premises and intimate for the remedies any for any penalty levied for low power factor will be borne by the contractor.
i) Contractor has to keep all the electrical equipments in working condition/fully maintained.
j) Agency shall ensure proper safety of the equipments installed. The agency shall be fully resposible for any accident and damage to the equipments due to the negligence andbad workmanship. Compensation for the damage shall be recovered from the agency as decided by the Competent Authority of the Corporation.
k) The contractor shall have to maintain all the electrical system in accordance with central govt./state govt./local bodies rules/regulations/acts.

(F) PREVENTIVE MAINTENANCE, PRE- MONSOON PRECAUTIONS:.

Preventive and breakdown Maintenance of substation equipments and Electrical Installations other than relay testing/ calibration and transformer oil filtration, Pre-monsoon preventive

Maintenance of all the necessary Equipments shall be made before start of monsoon to avoidfurther inconvenience specially for :

- Transformers : oil testing, earth testing, megger value etc.
- Switch gears and their smooth functioning .
- Air Circuit Breakers and Vacuum Circuit Breakers : their required servicing andtesting on electrical load.
- Bus bars and their feeder connections .
- Water Pumps and dewatering Pumps – their connections & smooth functioning.
- Lightning arrester and their connections .
- Earth Pits and their Earth Value etc.
- Anticorrosive treatment to panels etc.
- Any underground breakages of electrical cable shall be intimated and necessary immediate action to restore the Electrical power supply including required jointing kits etc. shall be taken care.
- All the above installations at Warehousing complex shall have to be maintained with necessary regular preventive and periodic servicing:
  a. Including special installations like breakers ACB's & VCB's,
  b. transformers oil testing for required dielectic strength and top up oil to maintain the required capacity once in year ,silica gel etc.,
  c. Maintaining Earth Pits, panels ,switches, starters ,street lights , Lightning arrester and their Connections etc. by the contractor.
- The Corporation has given the godown no. 4, open plot & railway siding for its Operation, Maintenance and Management hence the electrical installation in godown no. 4 and the lights installed in the open plot shall be maintained under Operation, Maintenance and Management contract separately and will not be required to cover under this annual operation & routine maintenance services contract for Electrical installations with main electrical supply of 22 KV and plumbing services at our branch office situated at CCI Warehousing complex.
  Spares for all items and transformer oil extra and top up shall be provided by the corporation.

Instructions to the Tenders

1. The interested party / tenderer should visit the site before submitting its bid / tender for better understanding of the scope of work and to avoid confusion at later stage with respect to the tender.
2. **Service provider will have to provide a PWD licensed Experienced Electrician and a Plumber in Regular Shift during Day Time i.e. from 9:00 am to 6:00 pm for carrying out the work as per scope of work mentioned in tender terms.**
3. Evaluation of Technical Bid-I shall be as per Elegibility criteria and Financial Bid-II of the tenderer shall be opened only if it qualifies the Technical Bid-I .
4. The offer shall remain valid for a period of **60 days** from the last date of opening of tenders.
5. **The contractual period for said work will be for 12 month. The contractual period may further be extended by another one year depending upon the performance of the Contractor on same terms and conditions.**
6. No escalation shall be considered in the agreed rate during the contractual period under any circumstances and also the successful tenderer shall have to maintain the new installations if any, added during the contractual period.
7. Complete work should be maintained as per the requirement meeting to the Indian electricity Act during the contractual period including extension period if any by the Corporation.
8. Incidental expenses, if any, during exigencies or during sanction of increased maximum demand (MD) or during changes of required remedies, if any, and during monsoon period will have to be paid by the contractor. The contractor should take into account these expenses before submitting his bid.
9. Damage of any kind in the premises due to negligence etc. will be deducted from the bills of the Contractor as assessed by the Corporation.
10. The successful tenderer shall have to keep all the necessary tools, calibrated testing meters, safety gloves, scaffolding, required / necessary safety equipments / instruments if any while executing the work.
11. The Contractor / successful tenderer shall be solely responsible for any damage or injury to any third party or labour engaged by them and the Corporation is not responsible for any payment of compensation. The contractor is fully responsible of all such risks and compensation.
12. The Contractor/ Successful tenderer should cover their staff under all-statutory requirements, viz, **E.S.I.C and E.P.F., accidents, compensation, etc.,** and comply with all formalities in this regard. The Corporation will not be liable for non-payment of ESIC and EPF and any other dues / claims made by employees / workers engaged by the Contractor / Successful tenderer.
13. The Contractor/ Successful Tenderer shall at their own cost and expenses shall provide all the materials, labour, supervision tools, maintenance tools, plumbing tools & accessories, plant apparatus, ladders, scaffolding, trolleys, conveyance, uniforms, electrical instruments viz. Multimeter, Meggar, Earth Resistance Tester etc. required for execution of the work covered by this contract to the entire satisfaction of the Corporation.
14. For any job involving welding, soldering, lighting of flames, use of heat source or temporary electrical connection, prior permission of CCI's engineer shall be taken before execution of the same. No job involving heat sources are permitted to be carried out after office hours, holidays and Sundays without prior permission of the Corporation.
15. The Contractor/ Successful tenderer shall be entirely responsible to provide the safety appliances such as safety belts, life lines, helmets, rubber gloves of appropriate voltage rating, depending on the job demand, to their staff at their cost. Any lapses on safety and security of the staff engaged by the Contractor / Successful tenderer will be viewed seriously.
16. The contractor shall ensure that the persons posted for the work are well conversant with the job and are also aware of operating the fire extinguishers. The Contractor will be required to make necessary arrangements for rendering special services, if required, even on short notice.
17. Precaution in handling portable electrical appliances is more significant under monsoon conditions. Some likely situations are highlighted here for contractor's attention and action to ensure that conditions and methods of usage conform to the safety of personnel and property.
    - Broken sockets / pin plug / loose connections: These conditions cause sparks which lead to fault conditions or electrical shock situations.
    - Wires shall not be directly inserted into the sockets as the earth lead of the equipment inserted into the phase socket may give shock to the operator.

- Polarity of phase / neutral and earth: certain appliances like Poroscope may give violent electrical shock during work if polarity conditions are not satisfied.
- Joints in flexible cables: Usage of portable appliance is such that electrical and physical integrity of joint may be suddenly affected, leading to severe sparking and fire if combustible / inflammable materials are present near the joint. Perhaps this may not be noticed by the operator at all.
- Appliance body grounding and system grounding: In absence of or ineffective appliance body grounding, operator may receive severe shock in case of phase to earth fault during usage. All earth pins in sockets must have low impedance and mechanically firm earthling according to Indian Electricity Rules/BIS 3043 so that safety is assured to operators even under fault condition.
- Water leakage: Water reduces efficiency of insulation depending upon exposure. Presence of moisture on ordinary switches may give a shock during operation, switches in chronic leakage areas should preferably be de-energized until the rectification is done and contractor take clearance from the CCI's engineer on the issue.
- Excavation / Addition / Alteration of the Bldg . : During excavations, alterations of the building etc. every care shall be taken that electric shock or damages to cables, are avoided. De- energization of circuits must be considered whenever required.

18. The Contractor shall arrange to execute operation and maintenance services only through qualified electricians who are permitted to work on electrical installations by appropriate competent authority and as per IE rules 1956. The contractor shall not be allowed to sublet the contract.

19. A full-time supervision by the person at site is compulsory during any maintenance services, which shall strictly comply with relevant I.E., rules.

20. The Contractor shall provide proper safety shoes and other safety gadgets like hand/safety gloves, raincoats etc., for the service provider engaged by them during Operation and maintenance services at site.

21. The day-to-day operation of the D.G. Set is under the scope of the contract. Diesel/Other consumables would be supplied by CCI.

22. All Electrical utilities meant for Client's use shall be maintained in good condition so as to ensure interruption-free operation all the time.

23. Supervisor / Operator posted at Substation shall keep daily records of KWH / KVA /KVARH / PF / Voltage / Current of incomer HT panel as well as the LT panels in the sub-station, including water supply pumps operation log-book in the Log Sheet in Substation. Separate records of Sub Meters provided shall be maintained, including the records of D.G. operation in separate Log Book. Maintenance of battery charger and batteries for D.G. shall be carried out and expenditure towards which shall be borne by CCI. Log book of DG Set operation and fuel consumption shall be maintained bythe contractor. Energy meters are installed at in let out warehouses. Recording of tenant-wise energy meter reading on the last day of every month and submission to Administrative Office Kalamboli is under the scope of the contract. Similarly, replacement of energy meters (to be supplied by CCI as and when required) is also under the scope of the contract. Plumber shall maintain log of water readings on daily basis and water consumption of tenants in warehouses as well.

24. The contractor shall also provide necessary first aid box, screws, batten clips, fuse wire, insulation tape, ferules, rubber packing, gland dori and cotton waste etc., required for the repair works within the quoted rates. However, materials like switches plugs, bulbs, tubes, chokes and other electrical accessories shall be supplied by CCI as per requirement. For other unforeseen items the same shall be paid as per the make of the materials and their company's price list. No overheads will be admissible on procurement cost as prices are being decided from list price without considering any discount. The materials to be used on the works must be conforming to relevant BIS/s specification wherever applicable. However, before using any new material in the work, the same shall have to be got approved from the CCI's officials.

25. Transformer oil filtration once in a year including transformer oil top-up, change of breather or silica gel as when required, breaker servicing once in a year, earth pit testing, earth resistance as per IEC rules/standards should be the part of this contract. The actual expenses will be reimbursed to the contractor as per bill of contractor. The contractor shall take prior approval from the corporation in advance.

26. The wire man/electrician/plumber shall also attend to any other electrical repair/preventive maintenance job as may be felt necessary by CCI.

27. The contractor shall make his own arrangements to provide alternative supervisor/electricians/wire man/pump operator/plumber on the day when regular staff is absent.

28. All types of electrical maintenance work shall be carried out by the electricians on duty. Following are some of the common types of defects requiring rectifications.

    a. Repairs and replacement of switches, sockets, control accessories, lamp shades, wires and required electrical accessories in the CCI Premises.
    b. Repairing/Replacement/Fixing of light fittings, ceiling and pedestal fans exhaust fans, switches distribution boards, street and compound lights. Replacement of main switches, regulator, chokes, starters, tubes, distribution boards, control switches, socket outlets, holders, motor starters, parts, etc. in the premises.
    c. Detection of faults in tube light fittings, other light fittings, fans exhaust fans/pedestal fans, regulators, main panel, other panels including rising mains DB's, MCB's, MCCB's, RCCB's, ELCB's, Capacitors etc. Detection of faults in all types of wiring such as CTS, surface conduit, cables, etc. and rectifying them by removing the defective wiring as required. In concealed circuit system of wiring where old conduits are damaged rewiring shall be carried out either through surface conduits or wiring as directed under cables fault and its repairs. Termination/glanding of power cables includingjoint making will be included in contractor's scope.

    d. Repairs to Mercury/Sodium Vapour/Halogen fittings/LED Lights / High mast lighting mounted on the building/poles including replacement of MV / Sodium / Halogen lamps, accessories and repairs of cables.
    e. Periodical Testing of electrical installations like HT switchgears / circuit breakers, Transformers, HT/LT busduct, Transformer Oil & its filtration, overhauling of circuit breakers etc. by engaging specialist agencies as per the instructions from Electrical Engineer of the CCI. Prior approval shall be obtained before undertaking such works.
    f. Watering of all the Earth pits on 15 days for trouble-free operation of the entire electrical installation including the computer / networking systems. Earth resistance to be measured quarterly in the presence of CCI's Engineer in Charge in single mode. The job includes cleaning of switch boards, fans, lights etc.

29. The contractor will provide experienced staff/workers. In the eventuality of a breakdown in the power system. He should endeavor to restore supply in the shortest possible time, do liaison work with Electricity Department, as and when required. No additional payment will be made separately for such an eventuality except for materials which may be used.

30. Repairing of fault in U/G cables including digging of earth and refilling of earth is to be arranged by the contractor. However, any material etc. needed will be provided by CCI.

31. All complaints shall be attended to immediately on receipt of complaints/information. If, however, a complaint remains unattended merely due to negligence of contractor's staff, the same shall be got done through a different agency at contractors cost and recovered from his bill.

32. It will be the responsibility of Contractor to liaise with electricity supply agency and other specialist agencies, whose services may be essential and required for the smooth operation/maintenance of equipment installed. Cost, if any, on account of such services shall be borne by CCI, provided such services are warranted not because of faulty workmanship or defective equipments, which otherwise shall be borne by Contractor.

33. It is responsibility of Contractor to provide necessary tools / tackles including safety gadgets and consumable like PVC tapes, fuse wires free of cost to his workmen.

34. The work also includes operation of pumps (including Firefighting pumps/valves) and cleaning of water tanks of administrative building/ administrative blocks/ official & godown toilets half yearly. The Fire-Fighting electrical and diesel pumps shall be tested and operated every week in coordination with Fire-Fighting AMC contractor representatives (pump room no.1 & 2).

35. The contractor has to attend emergency complaints/other breakdowns as and when required during the contract period to ensure smooth functioning and availability of power supply and no extra charges for labour, etc. shall be paid for the same. The contractor should submit the report along with cost estimates to the Corporation; no extra charges will be paid for the same. The cost estimate for the repairs/replacement shall have to be submitted as and when required and no extra charges shall be paid.

36. Blowing out the dust from all motors, cables, panels, equipments etc. checking terminal connections for panels lighting fixtures etc.

37. Contractor shall also maintain the power supply to the tenants and DG set installed or load increase if any, by the tenant has to be reported immediately to the Corporation. If tenant does so the DG Liaoning and NOC has to obtain by the contractor from the authorities in co-ordination with tenants.

38. The Contractor shall have to carry out the maintenance of Pump sets etc. as mentioned hereunder:

1. Scope

1.1 The job includes monthly servicing of water supply pumps like oiling, greasing, cleaning, replacement of worn-out gland packing, tightening of loose parts, checking of bearing temperature, replacement of worn-out rubber bushes, cleaning of starter and switch contacts, oiling / greasing of the moving parts of switch and starters, testing overload, minor repairs and call back services. As a whole the contractor has to maintain all pump sets in good running condition. The contractor shall supply rubber packing / gland dori as per requirement at his own cost.

1.2 The Scope of work subject to prior approval from the Corporation:

Replacement of wheel valve, non-return valve and foot valve, whole pump set, bearing, pipeline, additional electrical / piping / mechanical works, repairs / rewinding of pump motor, replacement of pump bushes, impellers, shaft, shaft keys, motor fan, replacement of unserviceable switch and starter parts like over load contacts, solenoid coil, timer, fuses,. These items not covered under maintenance contract charges and it shall be attended with prior approval from the corporation.

39. The Contractor shall have to carry out the Operation & Operational Maintenance of Diesel Generator Set of 10 KVA installed at administrative block as under

Scope of work

a) Regular cleaning /dusting of DG set. Keeping the DG set area properly clean. The contractor is not allowed to handle the engine for maintenance purposes, but shall clean & brush the parts externally only.
b) It will *be* the duty of the staff of the contractor to operate DG Set immediately after the electricity supply is disrupted or as directed by CCI officials.
c) Regular checking of DG Set batteries, water coolant level, oil level etc.
d) Regular checking of earth connections continuity.
e) Regular tightening of neutral connections.
f) Maintaining log book of the DG set/diesel consumption with all the required data on daily basis. The printed log book for the purpose shall be supplied by CCI as per requirement.
g) All expenses in respect of fuel, spares, lubricants, servicing & other material shall be borne by CCI.
h) Providing necessary assistance in case of regular servicing if needed.

40. The Contractor shall have to carry out the Plumbing & other related work as under –

Scope of work

The rate quoted shall be for the maintenance of internal and external plumbing works and shall include the following:

a) The supply of minor materials, labour and deputing required number of experienced labourers with tools etc. for rectification of all complaints pertaining to work stopping leakage in various sanitary and plumbing pipes, etc.
b) Repairing and rectifying all internal and external plumbing, sanitary water supply.
c) Also taking water meter readings and maintaining the log book.
d) Clearing of toilets, wash basins, etc. once in three months and immediately when the same are choked up.
e) Removal of plant growth and pouring acid in external and common area near by Pump Rooms, Electrical panel room and pipeline/toilets as soon as the same is noticed without any extra cost etc. complete.
f) Liasoning with CIDCO for all the works related to water supply and sanitary works as and when required.
g) The minor material shall mean jute, washers, screws, zinc white and white cement.
h) Under any circumstances, charges for scaffolding, centering, shuttering, jhulla, curing will not be paid for any work. It is to be included in monthly lump-sum charges.
i) The replacement shall be done only on written permission of CCI.
j) In the case of dispute, if any, regarding need of replacement of a particular item, the decision of CCI shall be final.
k) For emergency works, and odd hour jobs, no extra payment will be made.

Note: Any item, fixture fitting which is needed to be replaced shall be arranged /paid, subject to prior approval from CCI.

41. The Contractor shall have to carry out the following work also:

(A) Broad Works to be carried out daily

a) Round the clock operation and operational maintenance of 1 x 315 KVA, 22 KV/433 volt sub- station control room, distribution room and all control panels, 1 x 150 KVAR capacitor panel, cable network, pump station for water supply, tube wells, street lights, internal electrification of entire Campus. Checking of mechanical/electrical faults,
b) Operations/preventive maintenance of above items and any other new items/installation/equipment's etc. installed during the contractual period.
c) Checking of sub-station, electrical panels, water supply pumps, pump station panels, with relays and instrumentation (such as CDG 31/61, U/V auxiliary, metering RPF etc. Maintaining log books supplied by the Institute for all sub-stations, and record the reading. Complaint registers will also be supplied by CCI for recording day to day complaints and to attend the same.
d) Operation/Maintenance of ventilation exhaust fans installed in the sub-station and other areas.
e) Cleaning dusting of L.T. panels board. Water supply pumps, generator and all electrical machinery installed in the sub-station and pump station.
f) Checking for over-heating/abnormalities of bearing terminals, connections, cable of all motors, pumps and panel etc.
g) Checking for overheating/sparking other abnormalities of resistance type starters and carbon bushes of **commutator** motors.
h) Maintenance of record of running hours of generator and water supply pumps.
i) Attending alarms, resetting and removing faults for smooth power supply.

(B) WEEKLY

a) Checking and testing of HT/LT panels, ACB/MCCB and all electrical panels feeder pillar and electrical equipments at sub-station for oil leakages, insulation, contacts settings, resetting, metering, overheating, tightening etc.
b) Cleaning of HT/LT panel equipment and generator and pump station panel equipments.
c) Checking of coupling/rubber bushes of water supply pumps.
d) Checking of pump glands for leakage.
e) Checking of leakage and operation of all valves installed in water supply system.
f) Checking of all distribution boards at building complex.
g) Cleaning of sub-station as a whole for hygiene condition.

(C) MONTHLY

a) Blowing out the dust of all motors, cables, panels and all electrical equipments etc.
b) Checking of all safety control operation and also the set points of all controls such as overload relays, CT coils, power factor systems, capacitor banks, batteries and single-phase presenters.
c) Checking and cleaning of water pumps.
d) Oiling and greasing of water supply pumps and exhaust fans and all motors and fans installed in the substation
e) Checking and operation of all indicting lights/volt meters/ampere meters and alarmsystem.
f) Checking for oil leakages, relays, marshalling box, cable boxes, joints and cleaning of 315 KVA transformer installed in the substation etc.

(D) WATER SUPPLY / DISTRIBUTION

a. Pumping water, ensure smooth and uninterrupted water supply round the clock.
b. Remove promptly all the defects that may be noticed from time to time.
c. Keep the water supply and distribution system in good condition.

NOTE : A register will be maintained by the contractor indicating date of execution of above indicated work.

42. Contractor's Staff:
    - The staffs employed on contract basis for purpose of engineering maintenance to the Warehousing Complex will not be treated as employees of the Office of the corporation.
    - The contractor shall strictly comply with the terms and conditions of the work order. In case of violation of any of the terms of the work order shall be liable for cancellation immediately and Security Deposit will be forfeited.
    - The contractor shall provide proper uniform to staff consisting of full pants, shirts, safety shoes, and badges/identity cards and shall ensure that their turnout is smart in all respect.
    - The employees engaged by the contractor will be in the employment of the contractor only and not of the corporation. **The contractor will be responsible for payment of wage as Minimum Wages as prescribed/revised by Government and other service benefits to its personnel posted as per WAGES ACTS and rules including any amendments made by the authority during contractual period.**
    - For each absent of the manpower the deductions will be made on the basis of applicable current minimum wages per day as per Ministry of Labour and Employment to the particulars category of manpower.
    - Sub-contracting of any work or part of a work would not be allowed. Escalation in rates due to any reasons (statutory or otherwise) shall not be allowed.
    - The contractor shall compensate in full the loss sustained by this office on account of damage or theft of material during discharge of the activities.
    - The staff provided by the contractor to the office are in case found to be indulging in anyundesirable or unfair activities in the premises of the office, the contractor will solely beresponsible for all the consequences apart from the liberty of office to lodge complaints before appropriate authorities.
    - Any damage is caused to any equipment/or items available at the office premises due to negligence of the contractor's work force shall be entirely on contractor, the amount so involved on this account shall be deducted from the payment due to contractor.

43. In case of any dispute or difference arising out of or in relation to this work, same shall be governed by The Arbitration & Conciliation Act 1996 (Further any amendment if any shall also be applicable). An Arbitrator (other than an employee of the Corporation) to be appointed by the Competent Authority of The Cotton Corporation of India Ltd. whose decision shall be final andbinding upon the parties.

44. The legal jurisdiction for the purposes of this sale shall always be at Mumbai.

Payment Terms:

- **The Corporation shall release the payment of work in monthly running bill after the satisfactory completion of work. The agency shall have to raise their monthly bill after completion of one month period in the first week of the succeeding month. The Bill should be submitted along with the attendance sheet of the employees deputed by the Contractor, copy of PF/ESIC challans/receipts and employees deputed salary receipts for previous month.**

- **The Service provider shall have to submit their bills for purchase of consumable materials such as HSD Oil, Coolant, Distilled water, cotton waste, diesel lubricant oil etc. whenever such materials are purchased as per scope of work for which the payment shall be released separately.**

Penalties:

(a.) If the Service Provider continuously fails to repair/maintain the electrical installations, depute the desired Employees on daily/monthly basis during contractual period, then the Corporation reserves its' right to terminate the services of the service provider without prejudice to its' right to deduct the related amount from their monthly bill including forfeiture of Security Deposit.

(b.) Delay in correcting fault/work beyond 24 hours may attract penalty at the rate of 5% of the monthly quoted rate/per event.

(c.) If the agency continuously fails to repair/maintain the electrical installations inspite of penalizing in three occasions then the services of the agency may be terminated without further notice and Security Deposit may also be forfeited.

(d.) If the agency fails to repair/maintain the electrical installations / provide the satisfactory plumbing services within seven days of default, in that situation in addition to levy the penalty as mentioned at (b.) above, the Corporation may get the default repaired from other party and expenses incurred by the Corporation may be recovered from the agency.

Annexure-1

SELF DECLARATION FORM
(Preferably to be submitted by the bidder on their Letter Head.)

To
The Branch Manager
The Cotton Corporation of India Ltd.CCI
Warehousing Complex, Plot No.S-5, Sector-KWC,
Kalamboli, Navi Mumbai-410218,Maharashtra State

Sir

1. I/we, the undersigned do here by declare that,I/we have never ever been blacklisted and / or there were no debarring actions against us for any default in supply of material / equipments or in the performance of the contract entrusted to us in any of the Electricity Utilities of India.

2. In the event of any such information pertaining to the aforesaid matter found at any given point of time either during the course of the contract or at the bidding stage, my bid/contract shall be liable for truncation / cancellation / termination without any notice at the sole discretion of the corporation

Place:

Date:

Yoursfaithfully,

Signature of the Tenderer with seal

CHECK LIST OF SELF ATTESTED DOCUMENTS

Please make tick (√) Mark

1. a. Blank tender document purchased from office	Yes	No
b. Tender document down loaded from web site	Yes	No
2a. Earnest Money Deposit Amount ofRs. 50,000/- in favour of The Cotton Corporation of India Ltd., Mumbai is enclosed.	Yes	No
2b. MSE'S registration (copy of registration must be enclosed)	Yes	No
3. Registration for Electrical contractor Licenses with State/PWD Electrical authority.	Yes	No
4.Electrical Supervisory License state PWD.	Yes	No
5.Income tax Authority Permanent Account Number	Yes	No
6. GST number	Yes	No
7. PF Registration Number	Yes	No
8. ESI Registration Number	Yes	No
9. The firm should give Self- Certificate that they have not been blacklisted by any Central/State Govt. Agency in past three years.	Yes	No
10.Average annual financial turnover during the last three year ending 31st March of the previous financial years (i.e. FY 2022-23, 2023-24, 2024-25) having minimum 30% of estimate cost i.e. Rs. 2.00 lacs .The copy of certified certificate from independent chartered Accountant must be enclosed.	Yes	No
11.Experience of having worked as Electrical Maintenance Contractor at High Tension Electrical incoming Power Supply in last Five years in any Office Building of Government/PSU/Private organizations of repute. The party/agency should have completed similar type of work during last five years ending last day of previous month should be either of the following : a) One work of Rs 5.00 lacs per annum or above OR b) Two works of Rs 2.50 lacs per annum each. OR c) Three works of Rs. 2.00 lacs per annum each	Yes	No

Signature and seal of tenderer

Name

Capacity /authority to sign

Full address:

भारतीयकपासनिगमलिमिटेड
THE COTTON CORPORATION OF INDIA LTD.
(भारत सरकार का उपक्रम)
(A GOVERNMENT OF INDIA UNDERTAKING)
सी सी आय वेयर हाऊसिंग कॉम्प्लेक्स,प्लाट नं5 एस., सेक्टर –केडब्लू सी , कलंबोली, नवी मुंबई) 410218 -महाराष्ट्र राज्य (
दूरभाष्/PHONE/फैक्स/FAX:022-27420436/27424191 बेब साईट/website : cotcorp.org.in
ई/मेल-E-mail:kalamboli@cotcorp.com
प्रशासकीय एवं पूंजीकृत कार्यालय:कपासभवन प्लॉट नं ए सेक्टर3.-10,सीबीडी बेलापुर ,नवी मुंबई) 400614 – महाराष्ट्रराज्य(
दूरभाष् /PHONE:27579217ग्राम/GRAM:COTCORPINDफैक्स/FAX:(022)27576030-9219-6069
ई-मेल/E-mail:headoffice@cotcorp.com वस्त्र् मंत्रालय बेब साईट /Ministry of Textiles website : ministryoftextiles.gov.in

TENDER DOCUMENT FOR

Annual operation & routine maintenance services contract for Electrical installations with main electrical supply of 22 KV and plumbing services at their branch office situated at CCI Warehousing complex, Plot No. S-5, Sector – KWC, Kalamboli, Navi Mumbai – 410 218 (Maharashtra State)

FINANCIAL BID - II

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Sr.No.	Particulars	Page No.
1	Bill of Quantity	1.

भारतीयकपासनिगमलिमिटेड
THE COTTON CORPORATION OF INDIA LTD.
(भारत सरकार का उपक्रम)
(A GOVERNMENT OF INDIA UNDERTAKING)
सी सी आय वेयर हाऊसिंग कॉम्प्लेक्स,प्लाट नं5 एस., सेक्टर –केडब्लू सी , कलंबोली, नवी मुंबई) 410218 -महाराष्ट्र राज्य (
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सूचना का अधिकार

Date: _____

To
The Branch Manager
The Cotton Corporation of India Ltd
CCI Warehousing Complex,
Plot No.S-5,Sector-KWC,
Kalamboli, NaviMumbai-410218
MaharashtraState

FINANCIAL BID-II

Sub: Annual operation & routine maintenance services contract for Electrical installations with main electrical supply of 22 KV and plumbing services at their branch office situated at CCI Warehousing complex, Plot No. S-5, Sector – KWC, Kalamboli, Navi Mumbai – 410 218 (Maharashtra State)

Sir,

I/we are submitting my/our Finacial Bid for the above work as below

Sr. No.	Description of work	Amount in Rs. Per Month
1.	Monthly charges for the operation & routine maintenance of the electrical installations and plumbing services as described in the scope of work and the terms, metioned in the tender .	
A	One Number PWD licensed Experienced Electrician in Regular Shift during Day Time for the period i.e Regular Shift — 9:00 a.m. to 6:00 p.m.	
B	One Number Experienced Plumber during day time in regular shift during day time for the period Regular shift — 9:00a.m.to 6:00 p.m.	
Total Monthly Charges (A+B)		
Total amount for the12 months period		

Total Amount In words Rupees._____ _____(**exclusive GST**)

1. The Monthly unit rate shall be exclusive of GST as applicable and inclusive of Manpower, required Handling tools, safety glozes & testing equipment, Scaffolding to reach the installations at premises etc. complete.
2. Only substantially responsive Bids will be checked by the corporation for any arithmetic errors. Errors will be corrected by the Owner as follows :
   i. In case of lump-sum bid, if there is any discrepancy between the offer quoted in figures and in words, the lower of the two will be treated as the offer.
   ii. In case of item rate bid, if there is any discrepancy between the rates in figures and in words, the rate in words will govern and where there is discrepancy between the unit rate and the line item total, resulting from multiplying unit rate by the quantity, the unit rate as quoted will govern.
   iii. If there is any arithmetical error in totaling of individual items, the correct total shall be computed by the Owner and the same shall govern.
3. I /We hereby agree to execute the work on the rates as mentioned above by me/us in the Bill of quantity complying with the tender Terms and conditions of contract of the corporation.
4. L-1 shall be decided on net value basis.

I /We hereby agree to execute the work on the rates as mentioned above by me/us in the Bill of quantity.

Signature and seal of Tenderer
Name
Capacity /authority to sign
Full address: